



**SOCIAL PROTECTION STRATEGY UNIT
CHIEF MINISTER'S SECRETARIAT**

Employer: Social Protection Strategy Unit, Chief Minister's Secretariat, Govt. of Sindh.
Project: Sindh Enhancing Response to Reduce Stunting Project (SERRSP)
Country: Islamic Republic of Pakistan
Loan/Credit No: IDA / 60470
Project ID: P161624
Activity Ref No.: PK-SPU-54635-GO-RFQ

REQUEST FOR QUOTATION (RFQ)

PROCUREMENT OF FURNITURE & FIXTURE FOR SPSU OFFICE

1. The Government of Sindh (the client) has received financing from the International Development Association (IDA) (the Bank) in the form of a credit towards the cost of Sindh Enhancing Response to Reduce Stunting Project (SERRSP). The Project Director, Social Protection Strategy Unit (SPSU), Chief Minister's Secretariat, the implementing agency of the Client, intends to apply a portion of the proceeds of this credit to eligible payments under the Purchase Order/ Contract for which this RFQ is issued.
2. The Project Director, Social Protection Strategy Unit now invites quotations for the Procurement of Furniture & Fixture for SPSU Office from GST registered well reputed bidders having previous experience to provide similar type of equipment.
3. The received quotations will be evaluated as per "RFQ" method of procurement in accordance with the World Bank Procurement Regulations for IPF Borrowers July 2016 (Revised in November, 2017 and August, 2018) available on www.worldbank.org. The acceptable terms and conditions of the lowest, responsive quotations shall be incorporated in the Purchase Order.
4. **Eligibility Criteria:** The firm is required to meet the following eligibility criteria:
 - a). The bidder must have five (05) years' experience to supply fixing the furniture and furnishing.
 - b). At least two contracts of a similar nature have been completed for the last five (05) years.
 - c). Valid NTN and GST Registration with Federal Board of Revenue.
 - d). Valid Registration with Sindh Revenue Board.
 - e). Brochure must be attached along with full specification.
5. **Preparation of Quotations:** The firm is required to quote prices in Pak Rupees on prescribed financial bid proforma for these packages **Annexure-A**, by completing, signing on the company's letterhead and returning back to SPSU office.
6. **Sealing and marking of Quotations:** Quotations should be placed in a single sealed envelope, clearly marked with the reference mentioned above, the name of the Bidder and the Procuring Agency.
7. **Validity of Quotations:** The quotation validity required is **Ninety (90)** days.
8. **Best Evaluated Bid:** The best evaluated bid shall be the lowest price quotation, which is eligible and technically compliant.
9. **Submission of Quotations:** The quotation with complete details of bidder's experience, profile may be addressed and submitted to the Project Director, Social Protection Strategy Unit, Chief Minister's Secretariat, Government of Sindh on the address below on or before **1st March, 2021 at 2:00 Noon** only in sealed envelope. Any quotation received after closing time shall not be considered.

10. Rates of Items in Pak Rupees are to be quoted inclusive all applicable taxes and other applicable charges i.e. packing, transportation, fixing etc. Schedule of requirement and quantities are attached at **Annexure-A**.
11. **Delivery Schedule:** The supply, installation and commissioning of the required items are to be **completed within eight (08) weeks** after issuance of purchase order.
12. Warranty of goods to be provided for a period of one year after date of delivery.
13. All the aspects of safe delivery shall be the exclusive responsibility of the bidder.
14. The Procuring Agency shall check and verify the delivery made by the supplier in conformity with the technical specifications and shall be notified to the bidder if any supply/service is found defective.
15. If the goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Agency may reject the supplies by giving due notice to the bidder with reasons.
16. Payment will be released after complete satisfactory delivery of required items / provision of services.
17. **Terms of Payment:** Payment shall be made against submission of Invoice and supporting documents following completion of works, supply and fixation of goods as per following schedule.
 - i. 10% payment of the contract price shall be paid on the satisfactory completion 20% work of total assignment.
 - ii. Additional 25% payment of the contract price shall be paid on the satisfactory completion 50% work of total assignment.
 - iii. Additional 40% payment of the contract price shall be paid on the satisfactory completion 80% work of total assignment.
 - iv. Remaining 25% final payment of the contract price shall be paid on the satisfactory completion of 100% complete assignment.

TERMS & CONDITIONS:

1. The received quotations will be evaluated as per 'RFQ' method of procurement in accordance to the World Bank Procurement Regulations for IPF Borrowers dated July 2016 (Revised in November, 2017 and August, 2018) available on www.worldbank.org. The acceptable terms and conditions of the lowest, responsive quotation shall be incorporated in the Purchase Order.
2. All the providers MUST quote ALL the above mentioned items, in case of failure the quotations shall not be accepted in any condition. The price evaluation will be done on the basis of the total quoted price of the complete quotation.
3. The quotations must be valid for at least 90 days from the submission date and the quoted price should include all the applicable local taxes/duties and transportation charges etc.
4. 15% quantity can also be decreased or increased on same price and terms & conditions.

For enquiries please contact: -

Procurement Section: +92-21-99206602 or email address at: spu.procurement@gmail.com we look forward to receiving your quotations and thank you for your interest in thir RFQ.

Project Director
Social Protection Strategy Unit
Chief Minister's Secretariat, Government of Sindh
5th Floor, State Life Building No.11, Abdullah Haroon Road,
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SOCIAL PROTECTION STRATEGY UNIT

CHIEF MINISTER'S SECRETARIAT

GOVT OF SINDH

5TH FLOOR. STATE LIFE BUILDING #11 ABDULLAH

HARON ROAD

B.O.Q Furniture

Sr. No.	Description	Unit	BoQ	Unit Price	Total Price
	supply & providing furniture as started in the specification items of the bill of quantities includes all types of material (wood, lasani, ply, glass, foam, fabric etc), labour, polish, hardware (including transportation of finished furniture from the required site in State Life Building No11, Abdullah Haroon Road, Karachi, karachi) for the following items complete in all respect.				
1	Project Director Table	no	1		
	Providing & Fixing of wooden lasani (3/4 thickness) table L=8 x D=4'-6" x H=2'-6" (with best quality) with side rack along with drawers unit L=3' x D=20" x H=2' , made of high pressure imported lasani sheet, included polished with the required shades, hardware accessories complete.				
2	Officers table	no	6		
	Providing & Fixing of wooden lasani (3/4 thickness) table L=5' ,D=3' ,H=2'-6" (with best quality) with side drawers unit , made of high pressure imported lasani sheet, included polished with the required shades, hardware accessories complete.				
3	Work Station:-	Job	16		
	Providing & Fixing of wooden lasani (3/4 thickness) size 4'*2' (with best quality) with drawers, made of high pressure imported lasani sheet, & base made by MS (Iron) for person staff seating included polished with the required shades, hardware complete				
4	Chair Work Station:-		16		
	Providing executive boardroom seating includes leather and high back office chairs to give the room a professional appearance with curved shape high back with imported quality.				
5	Conference Table:-	no	1		

	Providing & Fixing of wooden lasani (3/4 thickness) table size: 8' x 5' table (with best quality) , made of high pressure imported lasani sheet+wooden ply press, & base made with wooden padistals no 04 in polished.				
6	Meeting Table for PD office	no	1		
	Providing & Fixing wooden lasani 3'*4 table size:Diameter 6'-4" (with best quality) , made of high pressure imported lamination sheet , & base made with wooden padistals/ MS with paint no 01, with the required shades finished				
7	Reception	job	1		
	Providing & Fixing of wooden lasani reception size: L=3 x D=20" x H=4'made of high pressure imported lasani (3/4 thickness) sheet, hardware complete & top marble, polished with the required shades finished with chairs				
8	Chairs for PD office	no	4		
	Providing of best quality executive chair with high back, hand support made of imported PVC rolling base with comfortable foam with lowering & straching adjustment mechanism. The color of best quality leatherite.				
9	Chairs for Officers	no	11		
	Providing of best quality executive chair made of imported PVC rolling base with comfortable foam with color of best quality leatherite.				
10	Chairs for Conference and Meeting room of PD	no	20		
	Providing executive boardroom seating includes leather and high back office chairs to give the room a professional appearance with curved shape high back with imported quality.				
11	Visitor Chair	no	14		
	Providing a modern design visitor chair with clean and simple joints of backrest and steel-wire frame, Visitor Chair is a product of classic and timeless features.				
12	Sofa Seating Arrangement in whole office				
	Providing of sofa with table made of wood, fabric & complete covered by the foam made by the modern designe as per the Officer's room, waiting area etc as per the layout space required.				
	sofa 2 seaters with table	no	7		
	sofa 3 seaters with table	no	3		
13	Side Table	set	1		

	Providing wooden three side table with wooden top with carved legs or padistal designe finished as per the office drawings / designe and instruction.		1		
14	Console	set	1		
	Providing & fixing wooden console with carved legs finished with polished size: 6' x 3' x 1'-6"				
15	Chair for Library	no	8		
	Providing a modern design chair with clean and simple joints of backrest and steel-wire frame, Suitable for Librararywith product of classic and timeless features. Efficiently ...				
16	Security Guard Table	no	1		
	Providing & Fixing of wooden lasani (3/4 thickness) table size 4'*2 (with best quality) with side drawers unit , made of high pressure imported lasani sheet, included polished with the required shades, hardware accessories complete.				
17	Security Guard Chair	no	1		
	Providing a chair with clean and simple joints of backrest and steel-wire frame, Visitor Chair is a product of classic and timeless features. Efficiently ...				
18	Bench	no	2		
	Providing a iron frame with wooden planks				

CHIEF MINISTER'S SECRETARIAT
GOVT OF SINDH
5TH FLOOR. STATE LIFE BUILDING #11 ABDULLAH
HARON ROAD
B.O.Q FIXTURE

Sr. No.	Description	Unit	BoQ	Unit Price	Total Price
1	PARTITION'S	no	1		
	Providing & Fixing of partition /made by 12mm plain glass tempered with section D 48 hardware accessories complete.	Sq/ft	350		
	providing and fixing of door machine	no	4		
	Providing and fixing glass door made by 12mm tempered size: 3'-6" x 7' with aluminium fitting.	Sq/ft	112		
	Providing and fixing 1-1/2" Dia and 18" long stainless handle in glass door pair	no	4		
	providing the SS D Type lockers	no	4		

2	FALSE CEILING				
	Providing and fixing gypsum/plaster of paris ceiling with provided design and approved colour the job including all labour and materials with carriage charges. All accessories for built in light fixtures shall be provided in all work.	Sq/ft	4500		
3	Kitchen Pantry	job	1		
	Shelves on back wall bar counter consists of hard surface in best marble top. Below drawers made of laminated lasani and cabinets on top made from laminate lasani with inner shelves	Sq/ft	45		
4	BLINDS	no	1		
	Providing & Fixing of wooden blind in rooler Approx 24 windows with the required shades, hardware accessories complete.	approx sqft	500		
5	PAINTINGS	nos	12		
	Providing & Fixing of painting				
6	PLANT PLANTERS	no	20		
	Providing & applying Of artificial plants with planters				
7	Wooden Flooring Lamination				
	Project director and conference room.	Sq/ft	1455		
8	Tile Flooring				
	Tile flooring will be used from IT, Library, Consultant	Sq/ft	650		
9	Cabinet				
	Providing and fixing of wall and LED cabinet made by good quality of wood with polish and approved colour	Sq/ft	120		
	ELECTRICAL WORK (COMPLETE WIRING A TO Z)	no			
1	Providing applying electric lamp reading/floor lamp	nos	20		
2	providing and fixing of ceiling lights 4"x4"	nos	150		
3	Providing and fixing cable 1.5mm	Rft.	12600		
4	Providing and fixing cable 2.5mm	Rft.	8337.5		
5	Providing and fixing cable 4mm	Rft.	10823		
6	Providing and fixing cable 6mm	Rft.	2633		
7	Providing and fixing cable 10mm	Rft.	4387		
8	Providing and fixing cable 16mm 4 cor	Rft.	100		
9	Providing & fixing DB with brakers+ phase selector TP 100mp 1 Nos Walt Meter ,digital meter and l.e.d		1		

10	Providing and fixing cable RG6	Rft.	1465		
11	Providing and fixing cable CAT5	Rft.	4144		
12	Providing and fixing PABX 10 pair	Rft.	1755		
13	Providing and fixing piping 3/4 PVC	Rft.	500		
14	Providing and fixing piping 1/2 PVC	Rft.	400		
15	Providing and fixing piping 1 PVC	Rft.	800		
			TOTAL LUMSUM		

LAYOUT PLAN

