



**GOVERNMENT OF SINDH  
SOCIAL PROTECTION STRATEGY UNIT  
CHIEF MINISTER'S SECRETARIAT**

**Employer:** Social Protection Strategy Unit, Chief Minister's Secretariat, Govt. of Sindh.  
**Project:** Sindh Enhancing Response to Reduce Stunting Project (SERRSP)  
**Country:** Islamic Republic of Pakistan  
**Loan/Credit No:** IDA / 60470  
**RFQ No:** Procurement of Laptops, Desktops & Printer Cartridges for SPSU  
(PK-SPU-53516-GO-RFQ)

**REQUEST FOR QUOTATION (RFQ)**

1. The Government of Sindh (the client) has received financing from the International Development Association (IDA) (the Bank) in the form of a credit towards the cost of Sindh Enhancing Response to Reduce Stunting Project (SERRSP). The Project Director, Social Protection Strategy Unit (SPSU), Chief Minister's Secretariat, the implementing agency of the Client, intends to apply a portion of the proceeds of this credit to eligible payments under the Purchase Order/ Contract for which this RFQ is issued.
2. The Project Director, Social Protection Strategy Unit now invites quotations for the Procurement of Laptops, Desktops & Printer Cartridges for SPSU Office from GST registered well reputed suppliers having prior relevant experience.
3. The received quotations will be evaluated as per "RFQ" method of procurement in accordance with the World Bank Procurement Regulations for IPF Borrowers July 2016 (Revised in November, 2017 and August, 2018) available on [www.worldbank.org](http://www.worldbank.org).
4. **Qualification Criteria:**
  - a. The bidder must have at least five (05) years' relevant experience.  
*(Documentary evidence must be required i.e. copies of purchase order / work order / supply order / contract / agreement or job completion certificate etc).*
  - b. Must be an active taxpayer having valid NTN and GST Registration certificates.
  - c. Bidder must submit brochure of all goods with full specification.
  - d. Must provide at least one year official warranty for all goods.
  - e. Bidder must provide valid manufacturer authorization or dealership certificate.
5. **Preparation of Quotations:** The firm is required to quote prices of all goods in Pak Rupees on prescribed financial proforma attached at **Annexure-A** on the company's letterhead, (signed) along with company's profile.
6. **Sealing and marking of Quotations:** Quotations should be placed in a single sealed envelope, clearly marked with the reference mentioned above, name of the supplier and the Procuring Agency.
7. **Validity of Quotations:** The quotation validity required is Ninety (90) days.
8. **Best Evaluated Quotation:** The best evaluated bid shall be the lowest price quotation, which is eligible and technically compliant.
9. **Submission of Quotations:** The quotation with complete details of supplier's experience, profile may be addressed and submitted to the Project Director, Social Protection Strategy Unit, Chief Minister's Secretariat, Government of Sindh on the address below on or before **7<sup>th</sup> December, 2021 at 11:00 AM**. Any quotation received after closing time shall not be considered.

10. Rates of goods in Pak Rupees are to be quoted inclusive all applicable taxes and other applicable charges i.e. packing, transportation etc.
11. **Delivery Schedule:** The supply, installation and commissioning of the required items are to be completed within 02 weeks.
12. Warranty of goods to be provided for a period of at least one year after date of delivery.
13. All the aspects of safe delivery shall be the exclusive responsibility of the supplier.
14. The Procuring Agency may increase or decrease 10% quantity.
15. The Procuring Agency shall check and verify the delivery made by the supplier in conformity with the technical specifications and shall be notified to the supplier any defects found.
16. If the goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Agency may reject the suppliers by giving due notice to the supplier with reasons.
17. Payment will be released after complete satisfactory delivery of required items at the specified place, which will be mentioned in the Purchase Order.

**For enquiries please contact: -**

Procurement Section: +92-21-99206602 or email address at: [spu.procurement@gmail.com](mailto:spu.procurement@gmail.com) we look forward to receiving your quotations and thank you for your interest in the RFQ.

**Project Director**  
Social Protection Strategy Unit  
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<b>PROCUREMENT OF LAPTOPS, DESKTOPS &amp; PRINTER CARTRIDGES FOR SPSU</b>					
<b>S NO.</b>	<b>ITEM</b>	<b>SPECIFICATION</b>	<b>QUANTITY (Pcs)</b>	<b>UNIT PRICE</b>	<b>TOTAL PRICE</b>
01	Laptops (HP / Dell or equivalent)	Intel Core i7, 11 <sup>th</sup> Generation, 08 GB RAM, 512 GB SSD, LED (14"-15.6") with Windows 10 installed.	10		
02	Desktops (HP / Dell or equivalent)	Intel core i5, 10 <sup>th</sup> Generation, 4GB, 1TB, LED 22", internet dongle (300 MBs), keyboard & mouse with windows 10 installed.	10		
03	Printer Cartridges	Cartridges of HP color laser jet pro MFP M479fdw	02 Sets		
<b>Total</b>					